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**PROJECT ANNUAL WORKPLAN
2014**

Project Title:	Support to the Implementation of the National Strategy for Development of Statistics (NSDS) (Project Number: 00087477)
Expected UNDP Strategic Plan, 2014-2017 Outcome:	Outcome 7: Development debates and actions at all levels prioritise poverty, inequality and exclusion, consistent with our engagement principles
Expected UNDP Strategic Plan, 2014-2017 Output:	Output 7.2. Global and national data collection, measurement and analytical systems in place to monitor progress on the post 2015 agenda and sustainable development goals CO indicator 7.2.2 Extent to which updated and disaggregated data is used to monitor progress on national development goals aligned with post-2015 agenda
Expected CP Outcome(s):	UNDAF OUTCOME 1: People in Sudan, with special attention to youth, women and populations in need, have improved opportunities for decent work and sustainable livelihoods and are better protected from external shocks, thereby reducing poverty
Expected Output(s) related to CP:	1.3: Relevant public institutions are better able to measure and assess socioeconomic vulnerabilities and review related policies and strategies in support of poverty reduction and achievement of MDGs
Project Expected Output(s):	<ul style="list-style-type: none"> • Capacity development of CBS, State and Sectoral committees for "Strategies of Development of Statistics" and supported, • Consultation with NSS stakeholders for preparation of NSDS Implementation Plan of Action (NSDS/PoA) conducted, • NSS stakeholders are advocated and sensitized to support implementation of the NSDS.
Project Duration:	1 September 2013 31 August 2014
Overall Project Budget:	129,536 USD
Project Budget for 2014:	40,650 USD
Funds Available for 2014:	40,650 USD
Implementing Partner:	UNDP
Responsible Parties:	UNDP and the Central Bureau of Statistics

Agreed By:

Yvonne Helle
Country Director
UNDP Sudan

Signature:

Date:

12/6/14

I. Project Overview

Project Rationale

In recent years, national governments and international development community have increasingly recognized the essential role that statistics play in development policy and the need for strategic planning in the development of national statistical systems in developing countries. The Second International Roundtable on Managing for Development Results, held in Marrakech in February 2004, issued a Marrakech Action Plan for Statistics that urged countries to design a National Strategy for the Development of Statistics (NSDS) by 2006 with a view to start implementing these strategies by the following year in order to have nationally owned and produced statistics for national development policies, Poverty Reduction Strategies and Millennium Development Goals (MDGs) indicators by 2010.

Also at the Third International Roundtable on Managing for Development Results, which was held in Hanoi in February 2007, participating country teams recognised that an effective and efficient National Statistical System is essential to provide the data needed to develop appropriate policies, to target scarce resources, to measure progress, to make effective use of aid and to monitor and evaluate outcomes in order to manage for development results. The Roundtable emphasised the need for support for statistics to be scaled up, and for that to be successful any scaling up must involve harmonised and co-ordinated donor support following the principles of the Paris Declaration on Aid Effectiveness.

Sudan has adopted a decentralized governance system with three levels namely; federal, state and local government levels. All these levels require making policies, planning development programmes and carrying out monitoring of plans implementation in addition to evaluating progress and achievements of development plans. Timely and high quality statistics are required to address these functions and deliver development to the people of the country. However, the statistical capacity needed to deliver statistical products in a sustainable basis at the various levels is weak and therefore needs upgrading. It becomes imperative to therefore design a national strategy for the development of statistics which would develop the systems at all levels of governance to deliver relevant, timely and high quality statistics to support the development efforts in Sudan.

The Government of Sudan, through the Central Bureau of Statistics (CBS), has formulated the National Strategy for the Development of Statistics (NSDS) as a framework for strengthening statistical capacity across the entire National Statistical System (NSS). The Sectors Strategies for Development of Statistics (SSDSs) and the States Strategies for Development of Statistics should be developed as building blocks for the national strategy so that each of the sub-systems will be empowered to manage results and outcomes of development.

The NSDS also serve as an integrated framework within which sub-systems and various stakeholders generate, produce, disseminate and use statistics that are credible and provide a sound base for national planning and development within a well-coordinated national statistical system. The NSDS has been approved by the Cabinet of Ministers in March 21st, 2013 as an official statistical strategy document for the country.

This project is designed with the purpose of supporting the implementation of the NSDS through supporting the consultation of all stakeholders in the process of preparing Implementation Plan of Action for the NSDS. This project initiation plan (PIP) will also include advocacy for the NSDS implementation among all stakeholders and partners in the (NSS) at central levels. The PIP will also include a capacity development component to sustain the development and implementation of sectoral and state statistical strategies for the development of statistics (SSDSs and StSDSs) since they are building blocks of the NSDS.

Main Project Objectives and Strategy/Approach

Being well aware of the importance of statistics and existing constrains, the Government of Sudan, for the first time, has developed the National Strategy for the Development of Statistics (2012-2016) in line with the Second National Development Plan for the country (2012-2016). This official strategy document is a comprehensive, generalized and coherent strategy in order to improve the capacity of the entire NSS with a long-term vision to attain its goals by the end of the period. The strategy needs to be translated into action plan for implementation to set out specific activities for implementation, the parties responsible for them, timelines, and results for achievement. A framework for monitoring and evaluation would also be very important part of the action plan to be developed.

The Government of Sudan has showed a strong political commitment to implement the NSDS through pledging to provide political and financial support for the success of the NSDS implementation since the implementation will strengthen the NSS capacity and contribute to the improvement of statistical data which is an indispensable input for monitoring and evaluating the implementation of the 5-year National Development Plan at national and local levels. Reliable and quality statistics, which is produced in a timely manner, requires strong NSS which works in a very well-coordinated mechanism.

The Central Bureau of Statistics (CBS), as the main coordinator for the National Statistical System (NSS), will lead the process of the NSDS implementation in collaboration with other stakeholders in the NSS (this includes federal ministries, states governments, and other concerned organizations at national, regional and international). The consultative approach followed in the design process of NSDS will be continued in close coordination and involvement of all stakeholders to achieve the consultative, participatory and inclusive process.

UNDP is mandated to enhance national capacities for development planning and management, including the capacity for policy analysis, monitoring and evaluation, and coordination. In Sudan UNDP is focusing on MDGs reporting on national and state levels, promoting MDGs-based policies, capacity development of MDGs-based strategic planning, and advocacy. Also UNDP is supporting design, management, monitoring and evaluation of national policy frameworks such as the Poverty Reduction Strategies (PRSs) and Human Development Report.

In this project UNDP will work in partnership and collaboration with the CBS to carry out consultations among NSS partners to develop plan of action for the implementation of the NSDS and develop the national capacity of sectors and states' stakeholders to effectively and efficiently participate in completing the design of SSDSs/StSDSs.

The expected outputs for this project are:

- Capacity development of CBS, State and Sectoral committees for "Strategies of Development of Statistics" and supported,
- Consultation with NSS stakeholders for preparation of NSDS Implementation Plan of Action (NSDS/PoA) conducted,
- NSS stakeholders are advocated and sensitized to support implementation of the NSDS.

Project Main Partners

The main national partner is the Central Bureau of Statistics.

Project Key Achievements so far

- ✓ The National Strategy for Development of Statistics (NSDS) has been developed and endorsed

Main Challenges

- ✓ Weak capacities of statistical systems in Sudan. UNDP is developing the capacities of statistical partners in Sudan and providing technical assistance. These efforts are expected to leverage the capacities of the local actors and facilitate the coordination with all statistical producers and user.
- ✓ Delay in the endorsement of Statistical law and other associated documents. UNDP strongly engaged CBS senior management in the project the thing which creates national ownership. It is expected this ownership will facilitate the endorsement of Statistical law and other associated documents.

II. Project Annual Work Plan: 2014

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	Funding Source	Budget code	PLANNED BUDGET	
		Q 1	Q 2	Q 3	Q 4				Budget Description	Amount in USD
<p>Output 1: Capacity development of CBS, State and Sectoral committees for "Strategies of Development of Statistics" is Strengthened</p> <p>Indicators: 1. Number of SSDS produced 2. Number of SSDS produced 3. Number of Statistical Committees (SCs) established at States / Sectors levels 4. Percentage of actual attendance (out of invitees of Statistical committee training)</p> <p>Baseline 1. 3 SIDSS have been produced by end of 2013 2. 10 SSDS documents have been produced by end of 2013 3. 6 SIDSS and 11 SSDS committees established by 2013 4. Actual attendance percentage (out of invitees to Statistical committee training)</p>	<p>Activity result 1: Capacity development of CBS and SSDS committees is supported.</p> <p>Actions: 1.1 Support establishment of (8) SSDS Committees, 1.2 Support establishment of CBS Coordinators Committee (Sectors' Coordinators), 1.3 Conduct (2) strategic workshops for preparation of the SSDS documents for the sector committees' members and CBS Coordinators,</p>	X	X	X		CBS	UNDP			0

<p>is 60 – 70% in 2013</p> <p>Targets:</p> <ol style="list-style-type: none"> 1. 4 StSDSs documents are prepared, 2. 8 SSDSs documents are prepared 3. Establishment of 8 Statistical committees at States and sector levels 4. 80% (out of invitees to Statistical committee training) attendance 	<p>Activity Result 2: Capacity development of StSDSs committees is supported.</p> <p>Actions:</p> <ol style="list-style-type: none"> 2.1 Support establishment of (4) StSDS Committees, 2.2 Conduct (4) strategic planning workshops for preparation of the StSDSs documents for the state committees' members, 2.3 Conduct follow up visits to the states to provide technical support 	X	X	X		CBS				0
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<p>Output 2: Consultation with NSS stakeholders for preparation of NSDS Implementation Plan of Action (NSDS/PoA) conducted.</p> <p>Indicators:</p> <ol style="list-style-type: none"> 1. Number of consultative meeting conducted 2. Percentage of engagement of stakeholders in the consultative meetings 3. Number of newsletters produced 4. Production of NSDS/PoA document <p>Baseline:</p> <ol style="list-style-type: none"> 1.No discussion took place on NSDS – Plan of Action (POA) before 2.No consultative meetings on NSDS POA took place 3. 3 newsletters issued in 2013 4. No POA for NSDS <p>Targets:</p> <ol style="list-style-type: none"> 1. 5 Consultation meetings with NSS partners are conducted 2. 75% level of stakeholders engagement in the POA meetings 3. 3 newsletters produced 4. NSDS POA produced document 	<p>Activity Result 1: Consultation with NSS stakeholders for preparation of NSDS Implementation Plan of Action (NSDS/PoA) conducted.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1.1 Conduct consultation meetings with NSS stakeholders for preparation of NSDS/Plan of Action (NSDS/PoA), 1.2 Conduct stakeholder's technical workshop for more consultation and discussion of the NSDS/PoA. 	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>CBS</p>	<p>UNDP</p>		<p>0</p>
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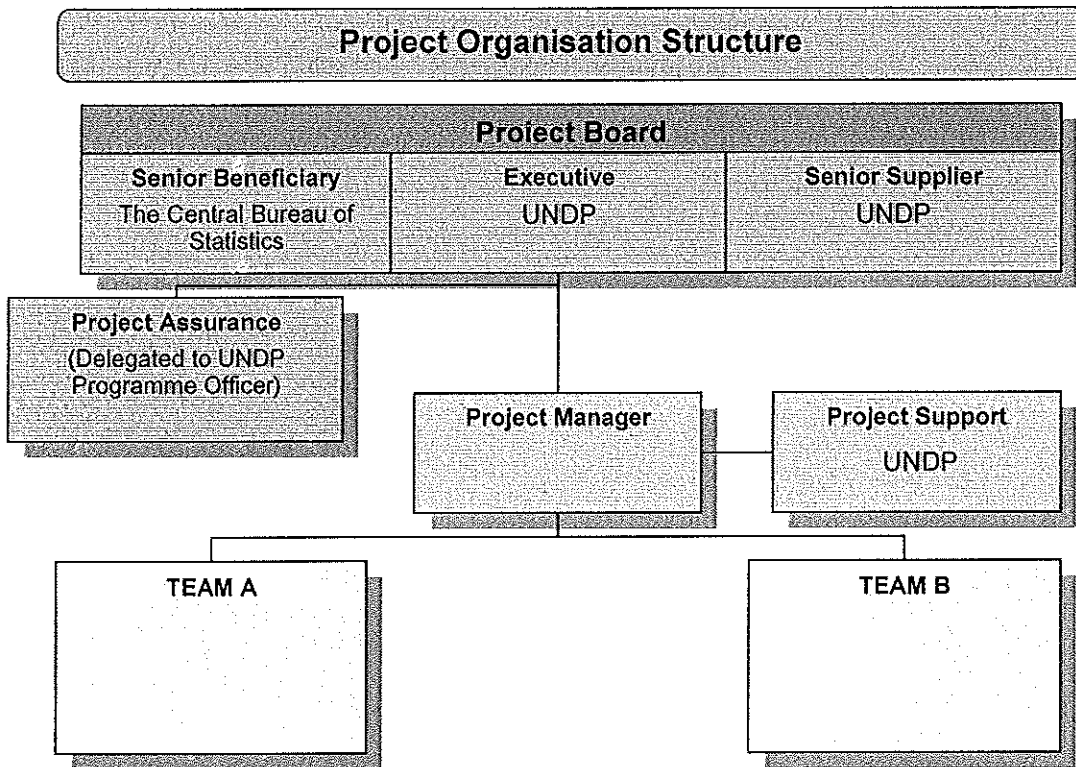
1. NC Post advertised in 2013 2. No joint monitoring visits conducted Target 1. Recruitment of National Consultant for NSDS 2. 9 Monitoring visits conducted for five Ministries and Four States	Monitoring & Evaluation Supplies Implementation Support Services	X	X	X	UNDP	UNDP TRAC	71300	Local consultants Travel Translation Training and w/shops	2747 3000 2277 3887
		X	X	X	CBS	UNDP TRAC	72500	Supplies	2,234
		X	X	X	UNDP	UNDP TRAC		Contributions	2846
		TOTAL							

III. Project Management Structure

The project will be implemented through UNDP direct implementation, housed in the CBS and managed by a Project Manager who will oversee its implementation. However, the project will also resort to government implementation (in some activities of the project) through Letters of Agreements (LoA) where possible, relevant and applicable, in line with the work plan and after consultation between UNDP and the government. The Project Manager will be responsible for day-to-day management and decision-making for the project work plan, as well as ensuring the plan produces the results specified in the agreed on project document and annual work plan. The project team will include a Project Manager, and an Administration and Finance officer and a national consultant. The government of Sudan will provide equipped offices for the project team. The project manager and the Administration and Finance officer will also be overseeing and supporting another UNDP directly implemented project.

Overall Responsibilities of Project Board:

The Project Board is the group responsible for making management decisions for the project when guidance is required by the Project Manager; this includes recommendations for UNDP approval of project plans and revisions. In order to ensure UNDP's ultimate accountability, Project Board decisions should be made in accordance to standards that shall ensure best value to money, fairness, integrity, transparency and effective international competition. Project reviews by this group are made at designated decision points during the running of a project, or as necessary when raised by the Project Executive. The Project Executive consults the board for decisions when the project tolerances (normally in terms of time and budget) have been exceeded. Project Board decisions are made based on majority of members, provided that such decisions do not violate UNDP and government of Sudan rules and regulations.



IV. Project Board Structure

1) Project Board Composition

Role	Representing Institution
1. Executive (represents project ownership)	UNDP
2. Senior Supplier (represents the interests of the Parties concerned with providing funding and/or technical expertise to the project)	UNDP
3. Senior Beneficiary (represents the interests of those who will ultimately benefit from the project)	The Central Bureau of Statistics

2) Planned Meeting Schedule

Date	Venue	Purpose
10 January 2014, Project Board Meeting	The Central Bureau of Statistics	Endorsement of 2014 AWP
1 July 2014, Project Board Meeting	The Central Bureau of Statistics	Discussing progress and issues in implementation of the project

V. Quality Management for Project Activity Results

OUTPUT 1: Capacity development of CBS, State and Sectoral committees for "Strategies of the Development of Statistics" supported.			
Activity Result 1:	Capacities CBS and SDDS committees developed and strengthened.	Start Date: September 2013 End Date: Aug 2014	
Purpose			
Description	Actions: 1.1 Support establishment of (16) SDDS Committees, 1.2 Support establishment of CBS Coordinators Committee (Sectors' Coordinators), 1.3 Conduct (2) strategic workshops for preparation of the SDDS documents for the sector committees' members and CBS Coordinators, 1.4 Conduct situation assessment and prepare the strategic framework for SDDSs, 1.5 Conduct follow-up visits to the sectors to provide technical support, 1.6 Formulate the final SDDSs documents,		
Quality Criteria	Quality Method	Date of Assessment	
	Committees meetings reports		
	-Assessment report for each sector		
	-Strategic Framework for each sector		
	SDDSs documents		
Activity Result 2:	Capacities of StSDs committees developed and strengthened.	Start Date: September 2013 End Date: Aug 2014	
Purpose			
Description	Actions: 2.1 Support establishment of (4) StSDS Committees, 2.2 Conduct (4) strategic planning workshops for preparation of the StSDS documents for the state committees' members, 2.3 Conduct situation assessment and prepare the strategic framework for StSDSs, 2.4 Conduct follow-up visits to the states to provide technical support, 2.5 Formulate the StSDSs.		
Quality Criteria	Quality Method	Date of Assessment	
	Committees meetings reports		
	-Assessment report for each state		
	-Strategic Framework for each state		
	StSDSs documents		

OUTPUT 2: Consultation with NSS stakeholders for preparation of NSDS Implementation Plan of Action (NSDS/PoA) conducted.	
Activity Result 1:	Consultation with NSS stakeholders for preparation of NSDS Implementation Plan of Action (NSDS/PoA) conducted. Start Date: September 2013 End Date: Aug 2014
Purpose	
Description	<p>Actions:</p> <p>1.1 Conduct consultation meetings with NSS stakeholders for preparation of NSDS/Plan of Action (NSDS/PoA),</p> <p>1.2 Conduct stakeholders technical workshop for more consultation and discussion of the NSDS/PoA.</p>
Quality Criteria	Quality Method Date of Assessment
	Meetings Reports
	Workshop's report

OUTPUT 3: NSS stakeholders are advocated and sensitized to support implementation of the NSDS	
Activity Result 1:	Advocacy and sensitization sessions to support implementation of NSDS implemented. Start Date: September 2013 End Date: Aug. 2014
Purpose	
Description	<p>Actions:</p> <p>1.1 Conduct advocacy sessions with government officials,</p> <p>1.2 Conduct advocacy session with parliamentarians,</p> <p>1.3 Organize advocacy sessions with different stakeholders (NGOs, CBOs),</p> <p>1.4 Organize media forum.</p>
Quality Criteria	Quality Method Date of Assessment
	Advocacy session report
	Media forum report
Activity Result 2:	Monthly NSDS Newsletter is produced and disseminated, Start Date: September 2013 End Date: Aug 2014
Purpose	
Description	<p>Actions:</p> <p>2.1 Produce the Newsletter,</p> <p>2.2 Disseminate the Newsletter</p>
Quality Criteria	Quality Method Date of Assessment
	NSDS Newsletter

VI. Risk Analysis: OFFLINE RISK LOG

Project Title: Support to the Implementation of the National Strategy for Development of Statistics (NSDS) Award ID: 00075713 Date: 1.6.2014

#	Description	Date identified	Type	Impact & Probability	Countermeasures/Mngt response	Owner	Submitted, updated by	Last Update	Status
1	Low levels of participation from federal ministries and state governments	Aug 2013	Strategic	P = 3 Medium I = 5 high	UNDP to facilitate formation of Statistical Committees at Sectors & States to act as focal points and encourage actors involvement	Government and CBS	Elmutalib	2014	No change
2	The coordination mechanism not active	Aug 2013	Operational	P = 3 Medium I = 5 high	<ul style="list-style-type: none"> Inclusive design of SSDSs/SiSDSSs formulation process. Active and effective communication mechanism will achieve the planned results. 	Government and CBS	Elmutalib	2014	No change
3	Delay in endorsement of actions related to Sector / States Statistical strategies due to prioritizing national dialogue requirements	March 2014	Political	P=3 I= 3	<ul style="list-style-type: none"> Government seiner personal and executives will be well oriented before the start of the strategies to ensure buy in and commitment to facilities the endorsement process. 	Government and CBS	Elmutalib	2014	No change